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THE MINUTES OF THE ORDINARY MEETING OF HEALEYFIELD PARISH COUNCIL HELD THURSDAY 11th SEPTEMBER 2025

Present: Cllr. A Pearson (Chair), Cllr. J Robson, Cllr. K Piggott and Cllr. A Wallace.
Mr. I Robson (Clerk)

County Cllr. D Haney

The Chairman opened the meeting at 7.06 p.m.

1. Apologies for Absence

Cllr. K Spencer submitted apologies for the meeting.

It was **Resolved** to accept the apologies presented.

2. Declarations of Interest

Cllr. Pearson declared an interest in agenda item 13.

3. Agree minutes of the previous meeting

It was **Resolved** that the minutes of the Ordinary Meeting held on 14th August 2025 be accepted as a true and correct record.

4. Public Participation

No members of the public were in attendance.

5. Chair's Report

The Chair reported that it had been a quiet month with no activities to report.

6. County Councillor Report

County Cllr. D Haney reported the following:

- Investigating potential speed limit reduction on A68 at Rowley.
- Investigating improvement of road safety at A68 / A692 crossroads.
- Burnt woodland behind Castle Hills.
- Stamfordham Pub building condition.

It was **Resolved** to accept the County Councillors report.

The following items were raised with Cllr. Haney:

- Edging repair along Longedge Lane
- Ownership of Rowley Bank verge
- Replacement of Village Gates

7. Correspondence

The following correspondence was presented.

- a. Resident – A68 Rowley Speed Reduction

It was **Resolved** to acknowledge the correspondence and note the residents' concerns.
The Parish Council have raised this with the County Councillor who is in contact with

DCC on this matter. Healeyfield Parish Council do support a speed restriction within the Rowley area.

8. Clerk's Report

The clerk reported on the following items:

- a. Replacement Laptop & mouse
- b. Remembrance Day Parade planning
- c. Pyramid & Poppy Net dates
- d. SLCC membership renewal
- e. Bench seating strimming
- f. Local Government Pay settlement
- g. Christmas Lights PAT testing
- h. Newsletter quotation

It was **Resolved** to receive the Clerk's report.

It was **Resolved** for the clerk to investigate secure laptop disposal.

9. Finance

a. Accounts for Payment

Ref	Date	Description	Supplier	Budget Category	Net	VAT	Total
433	13/08/2025	2 x Castleside Show Meeting Room hire	Castleside Village Hall	Parish Projects	£ 20.00	£ -	£ 20.00
437	19/08/2025	Laptop & Mouse	Laptops Direct	Administration	£ 416.62	£ 83.31	£ 499.93
438	23/08/2025	Black Hammerite Paint 750ml	TradePoint (B&Q)	Parish Projects	£ 19.17	£ 3.83	£ 23.00
439	23/08/2025	Paint Brushes x 2	TradePoint (B&Q)	Parish Projects	£ 13.00	£ -	£ 13.00
440	26/08/2025	HP Instant Ink	HP Instant Ink	Administration	£ 3.74	£ 0.75	£ 4.49
444	11/08/2025	Bank Account Charge - August	Community Account	Administration	£ 4.25	£ -	£ 4.25
441	28/08/2025	Staff Costs - September 2025		Staff Costs	£ 639.45	£ -	£ 639.45
442							

b. Bank Balances -	Community Account	£ 773.35
	Instant Access Account	£ 26138.49
	Total	£ 26,911.84

It was **Resolved** to approve the accounts for payment for September 2025.

10. Planning Applications

None received

11. Parish Event Planning

a. Scarecrow Competition & Bulb planting 2025 – 4th October 2025

The competition will be judged by County Cllr. Haney and the winner of the Scarecrow Competition will be announced at the WI Concert on the evening of 4th October in Castleside Village Hall.

It was **Resolved** to receive the update from Cllr. Robson.

b. Castleside Village Festival – September 2026

It was **Resolved** to receive the update for various councillors.

12. Documentation Review

- a. Social Media
- b. Appraisal Policy & Procedure

It was **Resolved** to adopt the policy documents as presented.

13. Meeting Room 2026

It was discussed that the Parish Council is bound to seek best value for taxpayers' money. The 75% increase in the hourly rate for room hire, from Jan 2026, required the Parish Council to review the cost of holding council meetings at the Village Hall.

It was **Resolved** to book St John's Community Room for a period of 3 months from January 2026 as a trial.

It was **Resolved** for the Clerk to write to Castleside Village Hall committee to thank them for the many years the Parish Council has enjoyed being at the Hall.

14. Christmas Lights

It was confirmed that, in agreement with St John's Church Parochial Church Council, the existing Christmas Lights will be installed onto the Fir Tree and will stay on the tree for future years. If/when these lights fail, they are to be replaced with permanent lights.

It was **Resolved** to receive the update and for the clerk to proceed with arrangements for the installation of the lights.

15. Flower Tub Locations

The current locations of flower tubs were discussed and potential new sites identified. It was also discussed that the flower tubs should be clearly marked as supplied and maintained by Healeyfield Parish Council.

It was **Resolved** for the clerk investigate the labelling of flower tubs.

It was **Resolved** for the clerk to obtain quotations for additional flower tubs.

16. Date of the next Ordinary Meeting

It was **Resolved** that the date and time of the next meeting be **Thursday 30th October 2025 at 7pm in Castleside Village Hall.**

Meeting ended at 8.50 pm

Chair

Date