



Healeyfield Parish Council

Email: clerk@healeyfieldparishcouncil.gov.uk

Visit our website at www.healeyfieldparishcouncil.gov.uk

Clerk: Mr Ian Robson - Tel: 07999 985 548

To All Healeyfield Parish Councillors

You are hereby summoned to attend the Ordinary Meeting of Healeyfield Parish Council to be held in CASTLESIDE VILLAGE HALL on THURSDAY 26th JUNE 2025 at 7.00pm.

Public Notice of the Meeting has been given in accordance with Sch 12 paragraph 10(2) of the LGA 1972

AGENDA

1. Apologies for Absence

To receive apologies and to approve reasons for absence

2. Declarations of Interest

To notify of any items that appear in the agenda in which you may have an interest, including those that have been previously recorded in the Members Register of Interests.

3. Minutes

To approve the minutes of the previous meeting held on Thursday May 15th, 2025.

4. Public Participation - Comments on items on this agenda

5. Chairman's Report

6. County Councillor Report

7. Correspondence

8. Clerk's Report

- a. Parish Council Insurance
- b. Meeting Room update
- c. Parking on Rowley Bank verge
- d. Castleside Bus Service
- e. Grass Cutting
- f. Website
- g. Martyn's Law update
- h. Long term storage of historical Parish Council records
- i. Matters for Information

9. Finance

- a. Accounts for Payment

10. Planning Applications

- a. DM/25/01340/CEU
Land And Building To The North East Of 1 Sycamore Court Rowley DH8 9AD
Conversion of barn to C3 dwellinghouse with associated parking and garden area.

11. Parish Event Planning

- a. Castleside Village Festival – September 2026

12. Documentation Review

- a. Equality & Diversity Policy
- b. Financial Regulations (updates)
- c. Email Acceptable Use Policy

13. 2025 Newsletter

- a. To discuss this year's newsletter

14. Christmas Lights

- a. To receive updates and determine next actions

15. Photograph Storage

- a. To receive a report from Cllr. Wallace.

16. Village Gate painting

- a. To determine plans and timescales

17. Parish Wood inspections

- a. To determine an inspection plan to ensure obligations are being met.

18. Parish Correspondence

- a. To determine councillor visibility of correspondence sent on behalf of the Parish Council.

19. Date of the next Ordinary Meeting - Thursday 31st July 2025 at 7pm

Ian Robson

Parish Clerk – 18th June 2025