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Clerk: Mr Ian Robson - Tel: 07999 985 548

## THE MINUTES OF THE ORDINARY MEETING OF HEALEYFIELD PARISH COUNCIL HELD THURSDAY 27<sup>th</sup> NOVEMBER 2025

**Present:** Cllr. A Pearson (Chair), Cllr. J Robson, Cllr. K Piggott, Cllr. K Spencer and  
Cllr. A Wallace.  
Mr. I Robson (Clerk)  
County Cllr. D Haney

The Chairman opened the meeting at 7.06 p.m.

### 1. Apologies for Absence

None

### 2. Declarations of Interest

Cllr. Wallace declared an interest in item 16, due to his relationship with the Woodland Trust and their land is adjacent to the trees under discussion.

### 3. Agree minutes of the previous meeting

It was **Resolved** that the minutes of the Ordinary Meeting held on 6<sup>th</sup> November 2025 be accepted as a true and correct record.

### 4. Public Participation

No members of the public were in attendance.

### 5. Chair's Report

The Chair reported that the Christmas Tree Light switch-on was a good event with a strong level of attendance. Thanks to St John's PCC for their hospitality and to Consett Brass and Castleside Primary School for providing their musical contribution.

The Remembrance parade was also well attended with over 100 people parading and attending the service. Thank you to all those who helped arrange and took part.

### 6. County Councillor Report

County Cllr. D Haney reported the following:

- Grateful for the invite to take part in the Remembrance Day parade.
- Updated the Parish Council on the replacement of the village gates.

It was **Resolved** to accept the County Councillors report.

### 7. Correspondence

The following correspondence was presented.

a. Resident – Irthingvale Farm

It was **Resolved** to receive the correspondence.

b. Resident – Road Safety – Consett Road \ Moorland Crescent Junction

Cllr. Pearson declared an interest in this item, in that the junction in question is located close to his property.

It was **Resolved** to write to DCC Highways regarding this traffic safety issue.

## 8. Clerk's Report

a. The clerk reported on the following items:

- St John's Community Room visit
- Employers National Insurance payments
- Red Squirrel initiative representative attending January's meeting
- Data cleansed three old Parish Council laptops, pending disposal

It was **Resolved** to receive the Clerk's report.

b. Matters for Information

- WI Seat - Cllr. Wallace provided an update regarding progress on the repair.
- Parish Wood Title Deeds – change of address – Ongoing.
- Website population with past events – In Progress
- Grass Strimmer – To be progressed in 2026
- Higher Interest Notice Account – Under investigation
- Old Parish Record Storage – Pending clerk audit and transfer to DCC Storey.

It was **Resolved** to receive the updates.

## 9. Finance

a. Accounts for Payment

Ref	Payee	Description	Amount (£)
460	HMRC	Employers NI	12.47
461	Grove Methodist Church	Storage Donation	100.00
462	Olivers Tree Services Ltd	Christmas Lights Installation	204.00
463	Beacon Traffic Management Ltd	Remembrance Day Road Closure	630.00
464	Mark Dixon	Pyramid Storage & Installation	200.00
465	Community Account	Bank Account Charge	4.25
466	HMRC	Employer NI Payment	131.06
467 468	HMRC & Clerk	Staff Costs – Nov 2025	574.20
470	Castleside Village Hall	Working Group Meeting Room Hire	10.00
471 472	HMRC & Clerk	Staff Costs – Dec 2025	574.10
		<b>TOTAL</b>	<b>£2,440.08</b>

b. Bank Balances -	Community Account	£ 2,871.53
	Instant Access Account	<u>£ 22,179.59</u>
	<b>Total</b>	<b>£ 25,051.12</b>

It was **Resolved** to approve the accounts for payment for November 2025.

The clerk reported that, last month following the meeting, Cllr. Robson reviewed the Bank Reconciliation and Bank Statements, in line with Financial Regulations Para 2.6, and no exceptions were noted.

It was **Resolved** for the clerk to make arrange for payments to HMRC to be made by Direct Debit as soon as practical.

#### **10. Planning Applications**

- a. NATTRAN/NE/S247/5768 - Proposed stopping up of Highway at Castleside Industrial Estate, Castleside, Consett DH8 8HF OS GRID REFERENCE: E: 408790 & N: 549216

It was **Resolved** to send the same comments as previously sent, 4<sup>th</sup> February 2025, regarding this stopping up order.

#### **11. Parish Event Planning**

- a. Castleside Village Festival – September 2026

It was **Resolved** to receive the update from the working group and provisionally approve the following planned spend.

- Drover Road closure costs
- Musical entertainment costs, subject to ticket sales offsetting the cost.
- Costs associated with approved marketing materials

It was **Resolved** to suspend standing order 3.w. to allow the meeting to continue beyond the 2-hour limit defined in standing orders.

#### **12. 2026/27 Budget & Precept setting**

It was **Resolved** to approve the budget and set a precept for 2026/27 of £16,190.00. This equates to a Band D charge of £30.67, a 2.66% rise on last year's precept.

It was **Resolved** to defer Agenda items 13, 14 and 15 until the next meeting

#### **13. Documentation Review**

#### **14. Flower Tub Locations**

#### **15. Heritage 100 Walks**

#### **16. Large branches overhanging the A692 Consett Road, East of The Horse and Groom pub**

It was **Resolved** for the clerk to contact DCC to request the tree is trimmed to make it safe.

#### **17. Date of the next Ordinary Meeting**

It was **Resolved** that the date and time of the next meeting be **Thursday 29<sup>th</sup> January 2026 at 7pm in St John's Church Community Room.**

Meeting ended at 9.27 pm

Chair .....

Date .....