



# Healeyfield Parish Council

Email: [clerk@healeyfieldparishcouncil.gov.uk](mailto:clerk@healeyfieldparishcouncil.gov.uk)

Visit our website at [www.healeyfieldparishcouncil.gov.uk](http://www.healeyfieldparishcouncil.gov.uk)

Clerk: Mr Ian Robson - Tel: 07999 985 548

## To All Healeyfield Parish Councillors

**You are hereby summoned to attend the Ordinary Meeting of Healeyfield Parish Council to be held in St. JOHN'S CHURCH COMMUNITY ROOM on THURSDAY 26<sup>th</sup> FEBRUARY 2026 at 7.00pm.**

Public Notice of the Meeting has been given in accordance with Sch 12 paragraph 10(2) of the LGA 1972

## AGENDA

- 1. Appointment of Councillor via Co-Option**
- 2. Apologies for Absence** - To receive apologies and to approve reasons for absence
- 3. Declarations of Interest** - To notify of any items that appear in the agenda in which you may have an interest, incl. those that have been previously recorded in the Members Register of Interests.
- 4. Minutes** - To approve the minutes of the previous meeting held on Thursday January 29<sup>th</sup>, 2026.
- 5. Public Participation** - Comments on items on this agenda
- 6. Chairman's Report**
- 7. County Councillor Report**
- 8. Correspondence**
- 9. Clerk's Report**
  - a. Clerks report & updates
  - b. Matters for Information
- 10. Finance**
  - a. Accounts for Payment
  - b. Financial Regulations, para 2.6 report
- 11. Planning Applications**
  - a. DM/25/01963/FPA - Ms. Robert Russell - 15 Front Street Castleside  
Lawful development certificate for extension to existing dormer and creation of small new dormer to allow for disabled platform lift access to first floor
- 12. Parish Event Planning**
  - a. Litter Pick – Date TBC
  - b. Castleside Village Festival – 12<sup>th</sup> September 2026
    - i. Receive report from Festival Working Group
    - ii. Review planned spend against budget for festival event
    - iii. Discuss the use of a council 'owned' social media page to promote this annual event.
- 13. Documentation Review**
  - a. Freeman Nomination
  - b. Safeguarding Policy
- 14. Durham Hospital Radio – Donation Request**
- 15. Flower Tubs** - Agree quotation for new flower tubs & Approve design and material for flower tub branding
- 16. Date of the next Ordinary Meeting – Thursday 19<sup>th</sup> March 2026 at 7pm in St John's Church Community Room, Castleside.**

*Ian Robson*

Parish Clerk – 20<sup>th</sup> February 2026