



Healeyfield Parish Council

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Clerk: Mr Ian Robson - Tel: 07999 985 548

To All Healeyfield Parish Councillors

You are hereby summoned to attend the Ordinary Meeting of Healeyfield Parish Council to be held in St. JOHN'S CHURCH COMMUNITY ROOM on THURSDAY 30th APRIL 2026 at 7.00pm.

Public Notice of the Meeting has been given in accordance with Sch 12 paragraph 10(2) of the LGA 1972

AGENDA

1. **Councillor Resignation** – To receive and note the resignation of Cllr Kelly Piggott.
2. **Apologies for Absence** - To receive apologies and to approve reasons for absence
3. **Declarations of Interest** - To notify of any items that appear in the agenda in which you may have an interest, incl. those that have been previously recorded in the Members Register of Interests.
4. **Minutes** - To approve the minutes of the previous meeting held on Thursday March 19th, 2026.
5. **Public Participation** - Comments on items on this agenda
6. **Chairman's Report**
7. **County Councillor Report**
8. **Correspondence**
 - a. 7th Apr – Durham Pride – Invitation to attend Durham Pride Launch Event (14th May)
 - b. 10th 16th & 23rd Apr – Residents (2) - concerns regarding the recently approved development to the rear of 1–8 Wesley Terrace, Consett (Ref: DM/24/02358/RM)
 - c. 17th Apr - County Durham and Darlington Fire and Rescue Service - asking for support in encouraging residents to take part in their Community Risk Management Plan (CRMP) public consultation
 - d. 23rd Apr – Resident – Parish Council engagement in fund governance.
9. **Clerk's Report**
 - a. Clerks update
 - b. Determine Ordinary Meeting Dates for early 2027
 - c. Matters for Information
10. **Finance**
 - a. Review & Approve End of Year Accounts
 - b. Review & Approve Asset Register
 - c. Accounts for Payment
 - i. Approval of work defined in the invoice for electrical work carried out regarding the Christmas Lights installation.
 - d. Variable Direct Debit & Standing Order Resolution
11. **Annual Governance & Accountability Return (AGAR)**
 - a. Review & Approve AGAR Section 2 – Accounting Statements for 2025/26
 - b. Approve AGAR Certificate of Exemption
 - c. Review & Approve 2026 Financial Risk Assessment document.
 - d. AGAR Governance Assertion 10 Report
12. **Planning Applications**
 - a. DM/26/00618/DRC - Stonecroft Woodlands Park Farm Woodlands Park Consett DH8 9EZ Discharge of condition 5 of planning permission DM/25/01963/FPA regarding the bird box
 - b. DM/26/00817/DRC - Land To The North Of Knitsley Bridge Knitsley DH8 9EL Discharge of conditions no. 3 (materials), 5 (cycle storage), 6 (electric vehicle charging), 8 (land contamination scheme), 10 (bike rental and repair), 12 (bat boxes), 13 (tree protection), 14

(sustainability statement) & 15 (sustainable travel plan) pursuant to planning application DM/23/03389/FPA

13. Parish Event Planning

- a. Castleside Village Festival – 12th September 2026
 - i. Receive update from Clerk
 - ii. Receive updates from Councillors

14. Document Review

- a. Dignity at Work Policy
- b. HFPC-Email-Contact-Privacy-Notice

15. Flower Tubs

- a. Approve revised quotation for 3 flower tubs.
- b. Installation of flower tubs at St John's Church and Castleside Primary School
 - i. Receive update from Cllr. Pearson regarding the groundworks associated with the installation of a stone trough outside Castleside Primary School.

16. Roads, Footpaths & Verges requiring attention

- a. Update on Parish survey

17. Castleside Gateways Project

- a. To discuss replacement of gateway fences to the north of the village and potential funding options.

18. Annual Newsletter

- a. To discuss production of 2026 newsletter

19. Parish Bench Grass Strimming

- a. To receive update from the clerk
- b. To review potential option

20. War Memorial Lettering

- a. Approve quotation for the restoration of the lettering on the war memorial.
- b. Determine funding approach.

21. Date of the next Meeting – Thursday 21st May 2026 at 7pm in St John's Church, Community Room, Castleside.

Ian Robson

Parish Clerk – 23rd April 2026