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Clerk: Mr Ian Robson - Tel: 07999 985 548

**THE MINUTES OF THE ORDINARY MEETING OF
THE HEALEYFIELD PARISH COUNCIL
HELD THURSDAY 20th JUNE 2024**

Present: Cllr. A Pearson (Chair)
Cllr. J Robson, Cllr. K Spencer, Cllr. A Wallace and Cllr. A Hird
Mr. I Robson (Clerk)

The Chairman opened the meeting at 7.07 p.m.

1. Apologies for Absence

None received

2. Declarations of Interest

None received.

3. Agree minutes of the previous meeting

It was **Resolved** that the minutes of the Annual Meeting held on 30th May 2024 be accepted as true and correct record.

4. Public Participation

No members of the public were in attendance.

5. Chair's Report

The Chair reported on the impressive attendance at the D-Day 80th Anniversary event held on Thursday 6th June 2024. It was reported that c.455 people were in attendance, possibly more as the count was taken after several people had already left. The chair wished to thank everyone who was involved in making the event a success, and positive feedback as been received from several attendees.

6. County Councillor Report

The County Councillors were not present.

7. Correspondence

a. Resident – Condition of Drovers Dell Sandpit

It was **Resolved** to receive the correspondence and to note that the Clerk had directed the resident to the Village Hall.

b. Cllr. McGaun – Thank you letter regarding the D-Day Event held on 6th June 2024.

It was **Resolved** to receive the correspondence with thanks.

- c. Piggy Blinders (Heather & Paul) – Thank you message regarding the D-Day Event held on 6th June 2024.

It was **Resolved** to receive the correspondence with thanks.

8. Finance

a. Accounts for Payment – June

Income

Ref	Date	Description	Supplier	Budget Category	Amount
293	10/06/2024	Interest Gross	Instant Access Account	Bank Interest	£ 31.97

Payments

Ref	Date	Description	Supplier	Budget Category	Net	VAT	Total
287	04/06/2024	Antibacterial Wipes & Barrier Tape	Amazon Services Europe S.a.r.l. UK Branch	Parish Projects	£ 18.95	£ 3.79	£ 22.74
288	07/06/2024	Warm Hub Funding	Castleside Village Hall	NPG - 4.5 Warm Community Location at Castleside VH	£ 465.72	£ -	£ 465.72
289	12/06/2024	D-Day Road Closure	Beacon Traffic Management Ltd	Parish Projects	£ 370.00	£ 74.00	£ 444.00
290	14/06/2024	Hosted Exchange Email account	A-Byte Computer Solutions Ltd	Administration	£ 7.00	£ 1.40	£ 8.40
291	27/06/2024	Staff Costs	HMRC & Clerk	Staff Costs	£ 505.75	£ -	£ 505.75
292	27/06/2024						
294	20/06/2024	D-Day Firework Display	Reaction Fireworks	Parish Projects	£ 2000.00	£ 400.00	£ 2400.00

It was **Resolved** to approve the accounts for payment for June 2024.

b. Responsible Financial Officers Report

- The RFO updated the council on the following items:

Bank Balances:

○ Current	£ 1,114.66
○ Savings	£ 28,082.85
○ Total	£ 29,197.51
○ Less uncleared payments	£ 3,823.87
○ Cash Balance	£ 25,373.64

It was **Resolved** to receive the RFO report.

9. Clerk's Report

a. The clerk reported the following:

- Council Insurance renewed for the final year of a 3-year deal.
- Durham County Council Electoral Services have confirmed that no requests for an election were received and therefore the vacancy, created by Mr. W. Todd's resignation, can be filled by co-option.

b. Matter for Information

The following items were highlighted for information.

- 5.2 Dog Stile & 6 Parish Wood Fences – No response from the contractor.

It was **Resolved** to award the Dog Stile & Fencing work to another contractor.

It was **Resolved** to receive the Clerk's report.

10. Planning Applications

None received.

11. D-Day 80th Anniversary thanks & donations

It was **Resolved** to send Thank You cards to those who made the event a success, and to send donations to Consett Brass and Castleside Scouts.

12. Revised Financial Regulations

It was **Resolved** to approve and adopt the revised Financial Regulations.

13. Email & Website – gov.uk

It was **Resolved** to proceed with the quotation from Activecouncils.co.uk and move to a gov.uk domain at the end of the current contract.

14. Historical Framed Photographs storage

It was **Resolved** to catalogue the photographs prior to determining the appropriate storage location.

15. 2024 Newsletter

It was **Resolved** to target delivery of the Newsletter for September this year, and July in following years.

16. Date of the next Ordinary Meeting

It was **Resolved** that the date and time of the next meeting is **Thursday 25th July 2024**.

Public Bodies (Admission to Meetings) Act 1960, s.1(2). A body may, by resolution, exclude the public from a meeting (whether during the whole or part of the proceedings) whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons stated in the resolution and arising from the nature of that business or of the proceedings; and where such a resolution is passed, this Act shall not require the meeting to be open to the public during proceedings to which the resolution applies.

17. Confidential Items

No items were discussed.

Meeting ended at 8.32 pm

Chair

Date