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Clerk: Mr Ian Robson - Tel: 07999 985 548

**THE MINUTES OF THE ORDINARY MEETING OF  
THE HEALEYFIELD PARISH COUNCIL  
HELD THURSDAY 25<sup>th</sup> JULY 2024**

**Present:** Cllr. A Pearson (Chair), Cllr. J Robson, Cllr. K Spencer, Cllr. A Wallace  
and Cllr. A Hird  
County Cllr. M McGaun  
Mr. I Robson (Clerk)

The Chairman opened the meeting at 7.02 p.m.

**1. Apologies for Absence**

None received

**2. Declarations of Interest**

None received.

**3. Agree minutes of the previous meeting**

It was **Resolved** that the minutes of the Ordinary Meeting held on 20<sup>th</sup> June 2024 be accepted as true and correct record.

**4. Public Participation**

No members of the public were in attendance.

**5. Chair's Report**

The Chair reported a quiet month with grass cutting, and the plant tubs summer planting, having occurred which has tidied the village and surrounding area.

**6. County Councillor Report**

County Cllr. McGaun provided a report on Durham County Council matters to the Parish Council.

It was also reported that a parish resident has contacted Cllr. McGaun regarding a grass verge and this is being progressed.

It was **Resolved** to receive the County Councillors report with thanks.

Cllr Wallace raised an issue with pavement cutting during the recent optic cable laying within the village.

Cllr Hird reported recycling and glass being mixed by collection staff.

**7. Correspondence**

- a. CDALC – Publication of member addresses in Register of Interests

It was **Resolved** to receive the correspondence and for the clerk to respond to the consultation on behalf of the Parish Council supporting the removal of member addresses in Register of Interests.

- b. Bruno Peek – VE Day 80<sup>th</sup> Anniversary, 8<sup>th</sup> May 2025.

It was **Resolved** to receive the correspondence and to add VE day planning to the agenda of the next meeting.

- c. Resident – Wishing to know of any folding tables in the village they could borrow. The clerk provided the resident with the vialge hall email address.

It was **Resolved** to receive the correspondence.

## 8. Finance

- a. Accounts for Payment – July

### Income

Ref	Date	Description	Supplier	Budget Category	Amount
300	10/07/2024	D-Day 80 <sup>th</sup> Anniversary Grant	Durham County Council	Parish Projects	£ 998.00
307	09/07/2024	Interest Gross	Instant Access Account	Bank Interest	£ 26.98

### Payments

Ref	Date	Description	Supplier	Budget Category	Net	VAT	Total
297	22/06/2024	Scarecrow Cup engraving	J Robson	Parish Projects	£ 5.00	£ -	£ 5.00
298	26/06/2024	HP Instant Ink	HP Instant Ink	Administration	£ 4.57	£ 0.92	£ 5.49
299	30/06/2024	D-Day 80th Road Closure	Beacon Traffic Management Ltd	Parish Projects	£ 370.00	£ 74.00	£ 444.00
301	14/07/2024	Hosted Exchange Email account	A-Byte Computer Solutions Ltd	Administration	£ 7.00	£ 1.40	£ 8.40
302	17/07/2024	Grass Cutting & Strimming	RB Tree & Landscapes Ltd	Grounds Maintenance	£ 740.00	£148.00	£ 888.00
303 & 304	25/07/2024	Staff Costs - July 24		Staff Costs	£ 505.75	£ -	£ 505.75
305 & 306	29/08/2024	Staff Costs - August 24		Staff Costs	£ 505.75	£ -	£ 505.75

It was **Resolved** that the clerk should challenge item 299 and payment will be delayed until the challenge is satisfied.

It was **Resolved** to approve the accounts for payment for July 2024.

- b. Responsible Financial Officers Report

The RFO updated the council on the following items:

- Letter from Lloyds Bank regarding FSCS cover.
- August's Staff payments to be made immediately after July's, with a delayed payment date, due to council summer recess.
- Bank Balances:
 

○ Current	£ 1,183.30
○ Savings	£ 25,109.83
○ Total	<b>£ 26,293.13</b>
○ Less uncleared payments	£ 2,376.90
○ Cash Balance	<b>£ 23,916.23</b>

It was **Resolved** to receive the RFO report.

**9. Clerk’s Report**

a. The clerk reported the following:

- First grass cutting and strimming occurred Friday 5<sup>th</sup> July.
- b. Matter for Information
- The clerk updated the council of progress updates on Matters for Information items.

It was **Resolved** to receive the Clerk’s report.

**10. Planning Applications**

DM/24/01557/FPA Mr Daniel Appleby 58 Moorland Crescent, DH8 9RG

Demolition of existing conservatory and construction of single storey rear extension.

It was **Resolved** to not comment on the application.

**11. Parish Wood Stile Replacement & Fence Repair**

A quotation to replace the existing Parish Wood Stiles was received.

It was **Resolved** to approve the received quotation and proceed with work as specified.

Acceptable criteria were agreed and delegated to the clerk to minimise delay should a quotation be received for the parish wood fence repair over the recess period.

**12. Date of the next Ordinary Meeting**

It was **Resolved** that the date and time of the next meeting is **Thursday 26<sup>th</sup> September 2024.**

Meeting ended at 7.59 pm

Chair .....

Date .....