



Email: contact@healeyfieldparishcouncil.co.uk
Visit our website at www.healeyfieldparishcouncil.co.uk
Clerk: Mr Ian Robson - Tel: 07999 985 548

To All Healeyfield Parish Councillors

You are hereby summoned to attend the Annual Meeting of Healeyfield Parish Council which will be held in CASTLESIDE VILLAGE HALL on THURSDAY 30th MAY 2024 at 7.15pm.

Public Notice of the Meeting has been given in accordance with Sch 12 paragraph 10(2) of the Local Government Act 1972

AGENDA

1. Election of Chairman
2. Acceptance of Office of Chairman
3. Apologies for Absence
4. Election of Vice Chairman
5. Declarations of Interest
6. Appointment of Internal Auditor
7. Agree minutes of the previous meetings.
8. Public Participation - Comments on items on this agenda
9. Chairman's Report
10. County Councillor Report
11. Correspondence
12. Finance
 - a. Accounts for Payment
 - b. RFO Report
13. Clerk's Report
 - a. Receive & Approve 2024 Review of Internal Control Report
 - b. Internal & External Audit
 - i. Receive Annual Internal Audit Report
 - c. Approve Annual Governance Statement
 - d. Approve Accounting Statements
 - e. Councillors to renew agreement to receive summons and agendas by email for the next 12 months.
 - f. Matters for Information

14. Planning Applications

- a. DM/24/00983/FPA A Wilderness Way Ltd
Treetops, Rowley Bank, Rowley, Consett, DH8 9AE
Change of use of residential dwelling (Use Class C3) to children's home (Use Class C2) for one child aged between 8-17

15. Parish Event Planning

- a. 80th Anniversary of D-Day – Thursday 6th June 2024
 - i. Receive updates.

16. Website & Email - Migration to gov.uk domain

- a. To receive a report on migrating to the gov.uk domain

17. MS Office Licenses

- a. To discuss a proposed contract amendment to avoid MS licensing increases.

18. Grass cutting

- a. To determine the contractor and date of cutting.

19. Date of the next Ordinary Meeting - **Thursday 27th June 2024**

Public Bodies (Admission to Meetings) Act 1960, s.1(2). A body may, by resolution, exclude the public from a meeting (whether during the whole or part of the proceedings) whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons stated in the resolution and arising from the nature of that business or of the proceedings; and where such a resolution is passed, this Act shall not require the meeting to be open to the public during proceedings to which the resolution applies.

20. Confidential Items

Ian Robson

Proper Officer / Clerk to the Council

24th May 2024